



# FOXGLOVE

STATIONERY

*pretty earthy*

## *Scheduling Your Wedding Stationery*



*A Guide*



# SENDING SAVE THE DATES & INVITATIONS

There is so much information online about when to send Save The Dates and/or Invitations and it can be very confusing for couples trying to decide what is the best approach.

The following are some *guidelines* which you might find helpful and are based on my experience to date of designing and printing wedding stationery for couples primarily in Northern Ireland and the Republic of Ireland. Remember also that everyone's situation is different and you don't have to stick rigidly to specific timelines and also, do use your own judgement about what will work best for your wedding.

## SHOULD WE SEND SAVE THE DATES?

If you have confirmed your date and venue and the wedding is some way off (more than a year) then it is a good idea to send a Save The Date. The only information you need to share at this point is the date of the wedding, your names and the wedding venue. The general advice seems to be to send your Save The Dates 6 months to 1 year before the wedding.

People are leading increasingly busy lives and booking holidays and mini breaks often a year in advance so it's a good idea to give them a bit of a heads up about your wedding plans. Save The Dates are also recommended if your wedding falls during peak holiday season, like Summer, Easter, Christmas or New Year. Also, if you are having guests travelling from overseas then they will need more time to prepare, to book time off and to book flights and accommodation, so the more notice you can give them the better. Please note also that only guests who are invited to your whole wedding day need to receive a Save The Date.

You do not need to spend a lot of money on Save The Date Cards and they will give you a certain peace of mind that all the people who you would like to have at your wedding have time to plan and prepare to be there with you.

All our Collections include Save The Date designs which we can print on card or save for you as a digital image. Often couples choose a combination of some printed cards and some to be sent electronically.

## WHEN TO ORDER SAVE THE DATE CARDS?

If you are ordering your Save The Date cards from Foxglove's Online Shop, then allow a maximum of 4 weeks to have them designed, printed & delivered. (Very often we will turn them around more quickly than this.)

You can also get in touch with me directly if you would like to order a bespoke design or choose a design from the Collections but with some edits to the style or some add-ons.

## WHEN TO SEND INVITATIONS?

1. If you have already sent Save The Dates, then you should send your invitations *at least* 8 weeks before the wedding.
2. If you have not sent Save The Dates then you may want to consider sending out your invitations earlier than this, about 3-6 months prior to the wedding.

## HOW LONG DO I GIVE MY GUESTS TO REPLY?

This will depend on how long before the wedding you have sent your invitations. As a guide, give your guests about 2/3 weeks to reply to you. You will need to allow at least 1-2 weeks from the time you receive all your replies to organise any other items of Table Stationery you may require, such as a Table Plan, Table Number Cards, Menus or Place Name Cards and time also to give this information to your Stationer.

This time is even more crucial if you want personalised stationery items such as Place Name Cards, Personalised Menus or a Table Plan. Foxglove ideally require that you have all your On-The-Day Stationery approved and ready for printing at least 3 weeks before the wedding.

**SEE MY HANDY TIME-LINE ON THE NEXT PAGE  
INCLUDES ON-THE-DAY STATIONERY**



## SAVE THE DATES

**6 Months - 1 Year Before Wedding**

### Send Your Save The Date

As a Printed Card and/or a Digital Image

*These are especially recommended if you have guests coming from overseas or you have a wedding which falls during a peak holiday time.*



## INVITATIONS

**3-6 Months Before Wedding**

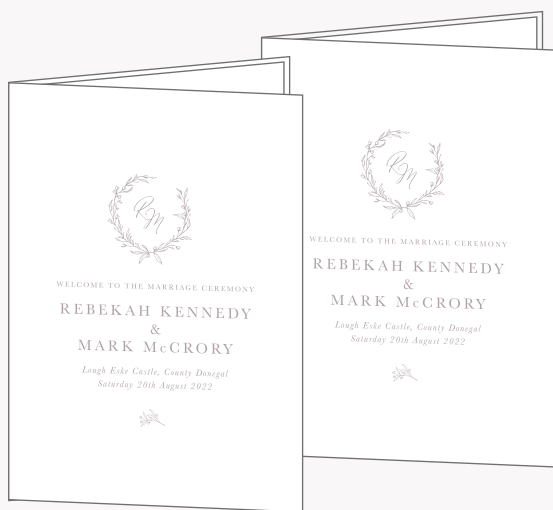
### Send Your Invitations

*There are no absolute rules as to when to send your invitations and requirements may differ from couple to couple but I would recommend sending them not later than 8 weeks before the wedding.*

### RSVP DATE

**2/3 Weeks from Date of Posting**

*Set an RSVP date which allows your guests approximately 2/3 weeks to reply. This will give you enough time to organise and finalise On-The-Day Stationery such as Table Plans, Table Numbers & Personalised Cards (if you require them.) And this also allows you a little wriggle room for guests who may be slower to reply.*



## ORDER OF SERVICE/ MASS BOOKLETS

**3-4 Months Before Wedding**

*Liaise with your Wedding Celebrant and begin to organise your Order of Service and prepare a text document to send to your Stationer. Aim to have this approved for printing 3-4 weeks before the wedding.*



## ON-THE-DAY STATIONERY

**3 Months Before Wedding**

*Get in touch with your Wedding Stationer to discuss the design of a Welcome Board, Table Plan, Table Number Cards, Menus, Personalised Placename Cards. Send on any information you have ready.*

**3 Weeks Before Wedding**

*Aim to have all the information sent and the artwork approved and ready for printing approximately 3 weeks before the wedding. This will ensure a stress-free run up to the wedding with no last minute panics around the printing & delivery of your On-The-Day items.*